



Western Sullivan Public Library

PUBLIC NOTICE BULLETIN BOARD POLICY

Public Notice Bulletin Board Policy

Bulletin board materials may be submitted for posting by nonprofit organizations for civic, educational, or cultural purposes. Such organizations may submit literature publicizing a specific event. Limited space generally allows only short-term notices. The Branch Manager or Director must approve all postings on a first-come, first-served basis, and may decline postings for reasons of format, content or available space. Library staff will place postings promptly and remove them as soon as they have ceased to be relevant, at which point they will be discarded.

The bulletin board is not to be used for advertising or for commercial notices. No materials endorsing or promoting a particular religion, party or partisan issue will be accepted for display. Posting anything larger than 8 ½" x 11" in size is up to the discretion of the Manager or Director.

Brochures, pamphlets, newsletters, and other informational materials that follow the guidelines in this policy may also be posted in designated areas upon approval of the Manager or Director.

Items posted without the approval of the Manager or Director will be removed and discarded.

Posting or distribution of materials by the library does not indicate endorsement of these items.

Petitioning in the Library

It is the policy of the library that petitioning, solicitation, canvassing and similar types of appeals by members of the public are not allowed.